QUALITY WORKFLOW

STANDARD PROCEDURE FOR ALL ROBOS ITEMS



WHY

To ensure all items do meet the high quality level that our clients may expect from ROBOS we hereby inform you about the standard quality procedure. This procedure should be respected for all items. Not following this procedure may result in ending our partnership.

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MUTUAL INTEREST

This standard workflow is created for our mutual interest. When all these steps are taken carefully the effect will be a perfect product according our client wishes, which may result in new projects.

ORDER CONFIRMATION

You have received a purchase order (PO) from ROBOS

Please send us ASAP an orderconfirmation including expected deliverytime, payment conditions, quantity, prices, incoterms and delivery address.

SHOPDRAWING

PURCHASE ORDER

Before starting production we need to have for all items your shopdrawings incl. dimensions, materials, finishes and further important details (like foam density). Each shopdrawing should have a date and version nr. Each shopdrawing should be officially be approved by ROBOS before you may proceed.

FINISH SAMPLES

If available we will send you samples of the finishing. If not we will give you reference codes (like RAL or HPL). Before starting production we need from all finishes your real (counter) sample. Each finish sample should be officially be approved by ROBOS before you may proceed.

PROGRESS PICTURES

After approval of 'Shopdrawing' and 'Finish samples' you may start production. Please keep us informed during the production process. We do need progress pictures during the production of the raw material, half product, product before finishing and product after finishing.

FINAL PICTURES BEFORE LOADING

When the first product is completely finished pictures should be send to the ROBOS purchaser for the final approval. Pictures should be taken from different angles incl. top and bottom. All details should be on the product (like glides, nails, etc). After official approval by ROBOS you may proceed with the remaining items. Please make sure all remaining items are of the exact same quality of the first approved item. If necessary the ROBOS purchaser will demand more pictures of more items.

